



DOWNTOWN SIGNAGE IMPROVEMENT GRANT PROGRAM GUIDELINES AND APPLICATION

The Hamtramck Downtown Development Authority is implementing a grant program for the improvement / replacement of existing signage or to help new businesses with the costs associated with signage. Eligible applicants are commercial property owners, as well as business owners (with the owner's written permission), located in the DDA district.

GUIDELINES

- The program offers matching funding for signage (including awnings), up to \$500. This grant will be offered on an ongoing basis as funding permits.
- All property taxes, licenses, and permits must be current at the time of application.
- All signage must conform to the Hamtramck sign ordinance. The applicant is responsible for any required permits.

APPLICATION PROCESS

The application must be completed and returned to the DDA along with

- An original signed letter of permission from the owner of the property (if different from applicant)
- A description of proposed signage, showing compliance with the Hamtramck sign ordinance
- An estimate of eligible costs supported by a quote from a contractor

SIGN GRANT APPLICATION INFORMATION

Application date ____/____/____

Business Name _____

Property Address _____

Business Owner _____

Business Owner Address _____

Business Owner Phone _____ Business Owner Email _____

Property Owner _____

Property Owner Address _____

Property Owner Phone _____ Property Owner Email _____

Is this business currently located within the DDA district? Yes No



Sign Permit Application

City of Hamtramck
 3401 Evaline
 Hamtramck, MI 48212
 (313) 876-7700 ph.
 Authority: PA 230 of 1972

All applicable information **MUST** be provided
Separate Building and Electrical permits
may be required

Job Location

Date of Application:

Name of Owner / Agent	Has a building permit been obtained for this project? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT REQUIRED	PERMIT #:
Street Address & Job Location (street no. & name)	Name of City in which job is located City of Hamtramck, MI, County of Wayne	

Contractor / Homeowner Information

Indicate who the Applicant is <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> HOMEOWNER		Name of Contractor or Homeowner	
Address (street no. & name)		State License Number	Expiration Date
City	State, ZIP Code	Registered with the City? <input type="checkbox"/> YES <input type="checkbox"/> NO	City Registration Expiration Date
Telephone No. (include area code)	Cell Phone No. (include area code)	E-mail Address	
Workers Compensation Insurance Carrier (or reason for exemption)		Federal Employer ID Number (or reason for exemption)	
MESC Employer Number (or reason for exemption)			

Type of Sign

<input type="checkbox"/> Wall	<input type="checkbox"/> Awning	<input type="checkbox"/> Pole
<input type="checkbox"/> Ground	<input type="checkbox"/> Temporary	<input type="checkbox"/> Other – Describe Below:
Other: _____		

Size and Materials

Size (sq. footage) _____ (Horizontal) X _____ (Vertical)	Materials Sign Face _____ Sign Frame _____	illumination YES <input type="checkbox"/> NO <input type="checkbox"/>
Total sq. footage _____ Weight _____		

Location

Location of Sign on Building or Property	Building Width (actual footage)
Lower Edge will be: _____ ft. above (select) <input type="checkbox"/> Alley <input type="checkbox"/> Sidewalk <input type="checkbox"/> Street <input type="checkbox"/> Private Property	Inner Edge will be: _____ ft. from Building
Existing Signage: # of existing signs _____ Area in sq. footage of existing signage: _____	Outer Edge will be: _____ ft. from building

CURRENT PHOTOGRAPH(S) OF THE BUILDING SIGNAGE AREA MUST BE INCLUDED WITH THE APPLICATION – APPLICATIONS WITHOUT PHOTOGRAPH(S) WILL NOT BE CONSIDERED

	FEES	# ITEMS	TOTAL
1. Permit Application (nonrefundable)	\$50.00	1	\$50.00
2. Sign up to 20 sq. ft.	\$125.00		
3. Sign over 20 sq. ft.	\$250.00		

	FEES	# ITEMS	TOTAL
4. Temporary Sign	\$100.00		
5. Review Fee (If Applicable)			
6. Contractor Registration	\$100.00		
7. Other Fee			
Other Fee Desc:			
TOTAL FEE			

TOTAL SQUARE FOOTAGE _____

- Construction documents, including site plans, shall be of sufficient clarity to indicate the location, nature and extent of the work proposed and show in DETAIL that it will conform to the provisions of the code and local Ordinances.
- Construction shall not commence until a building permit has been issued.
- All mail in permits MUST have a self-addressed, stamped envelope.
- Applications must be accompanied by a signed owner contract and / or scope of work.

Applicant Signature

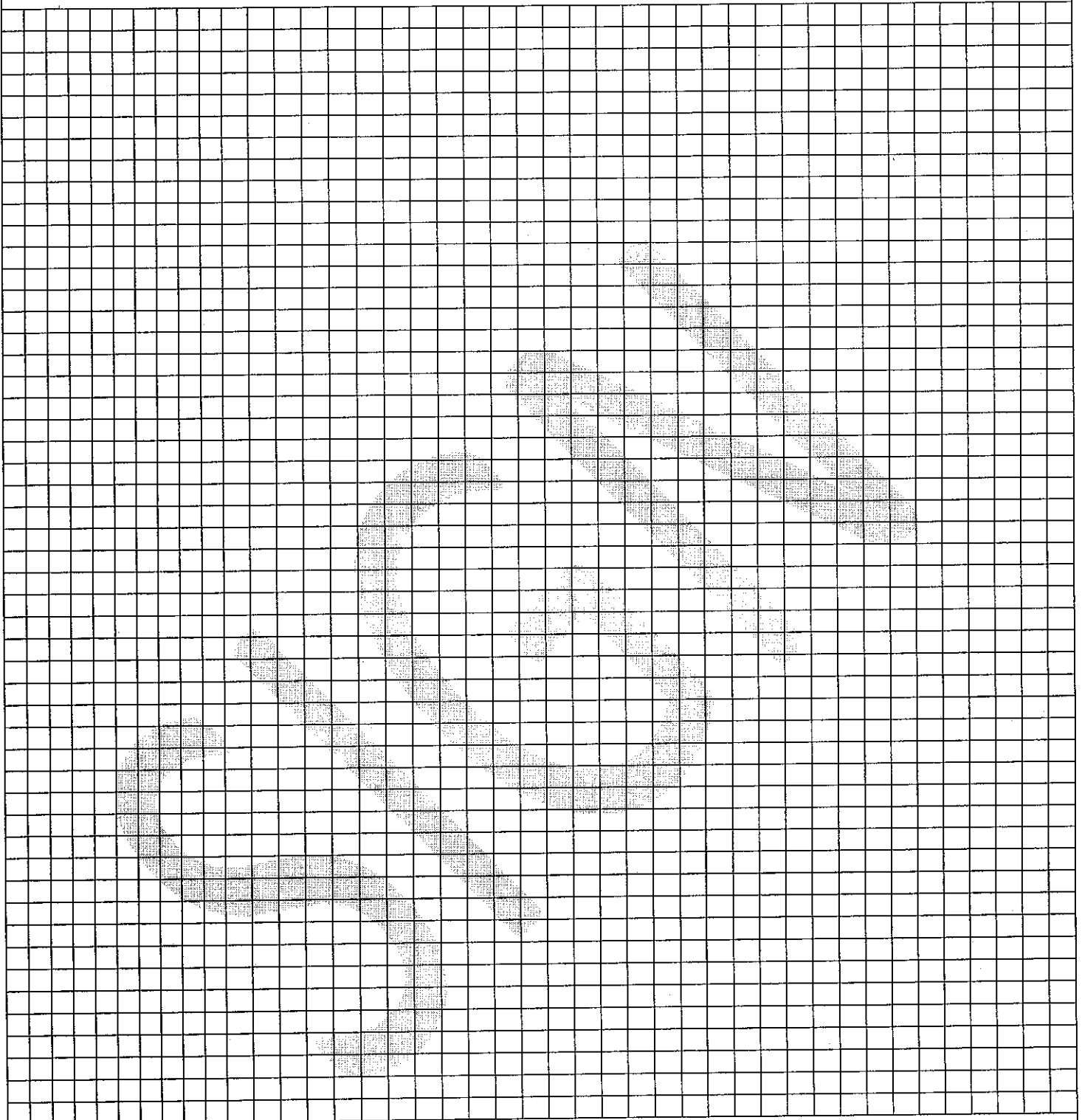
Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

Signature of Licensee or Homeowner (homeowners signature indicates compliance with Section VI. Homeowners Affidavit)	Date
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Approval: Yes No Reviewed by Building: _____ Date: _____

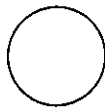
Approval: Yes No Reviewed by CED (Zoning): _____ Date: _____

Site or Plot Plan for Applicant Use



Indicate Direction of North within the Circle

A sign permit will not be issued unless
all dimensions are shown in drawing



The City of Hamtramck will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap, or political beliefs.

ARTICLE XI. SIGN REGULATIONS.

Section 1. Purpose.

The purpose of this article is to protect the safe and orderly development of the City through the regulation of signs and sign structures.

Section 2. Definitions.

The following words and terms shall, for the purposes of this Ordinance, have the meanings shown herein.

ABANDONED SIGN. A sign structure that has ceased to be used, and the owner intends no longer to have used, for the display of sign copy, or as otherwise defined by state law.

ANIMATED SIGN. A sign employing actual motion or the illusion of motion. Animated signs, which are differentiated from changeable signs as defined and regulated by this Ordinance, include the following types:

- a. **Electrically activated.** Animated signs producing the illusion of movement by means of electronic, electrical, or electro-mechanical input or illumination capable of simulation movement through employment of the characteristics of one or both of the classifications noted below:
 1. **Flashing.** Animated signs or animated portions of signs when illumination is characterized by a repetitive cycle in which the period of illumination is either the same as or less than the period of nonillumination. For the purposes of this Ordinance, flashing shall not be defined as occurring if the cyclical period between on-off phases of illumination exceeds four seconds.
 2. **Patterned illusionary movement.** Animated signs or animated portions of signs whose illumination is characterized by simulated movement through alternate or sequential activation of various illuminated elements for the purpose of producing repetitive light patterns designed to appear in some form of constant motion.
- b. **Environmentally activated.** Animated signs or devices motivated by wind, thermal changes, or other natural environmental input. Includes spinners, pinwheels, pennant strings, or other devices or displays that respond to naturally occurring external motivation.
- c. **Mechanically activated.** Animated signs characterized by repetitive motion or rotation activated by a mechanical system powered by electric motors or other mechanically induced means.

ARCHITECTURAL PROJECTION. Any projection that is not intended for occupancy and that extends beyond the face of an exterior wall of a building, but that does not include signs as defined herein. See also, "Awning"; "Back-lit awning"; and "Canopy, attached and freestanding."

AWNING. An architectural projection or shelter projecting from and supported by the exterior wall of a building and composed of a covering of rigid or nonrigid materials or fabric on a supporting framework that may be either permanent or retractable, including such structures that are internally illuminated by fluorescent or other light sources.

AWNING SIGN. A sign displayed on or attached flat against the surface or surfaces of an awning. See also, "Wall" or "Fascia sign."

BACKLIT AWNING. An awning with a translucent covering material and a source of illumination contained within its framework.

BANNER. A flexible substrate on which copy or graphics may be displayed.

BANNER SIGN. A sign utilizing a banner as its display surface.

BILLBOARD. See "Off-premise sign" and "Outdoor advertising sign."

BUILDING ELEVATION. The entire side of a building, from ground level to the roofline, as viewed perpendicular to the walls on that side of the building.

CANOPY (ATTACHED). A multisided overhead structure or architectural projection supported by attachments to a building on one or more sides and either cantilevered from such building or also supported by columns at additional points. The surface(s) or soffit of an attached canopy may be illuminated by means of internal or external sources of light. See also, "Marquee."

CANOPY (FREESTANDING). A multisided overhead structure or architectural projection supported by columns, but not enclosed by walls. The surface(s) or soffit of an attached canopy may be illuminated by means of internal or external sources of light.

CHANGEABLE SIGN. A sign with the capability of content change by means of manual or remote input, including signs which are:

- a. **Manually activated.** Changeable sign whose message copy or content can be changed manually.
- b. **Electrically activated.** Changeable sign whose message copy or content can be changed by means of remote electrically energized on-off switching combinations of alphabetic or pictographic components arranged on a display surface. Illumination may be integral to the components, such as characterized by lamps or other light-emitting devices; or it may be from an external light source designed to reflect off the changeable component display. See also, "Electronic message sign or center."

COMBINATION SIGN. A sign that is supported partly by a pole and partly by a building structure.

COPY. Those letters, numerals, figures, symbols, logos, and graphic elements comprising the content or message of a sign, excluding numerals identifying a street address only.

DEVELOPMENT COMPLEX SIGN. A freestanding sign identifying a multiple-occupancy development, such as a shopping center or planned industrial park, which is controlled by a single owner or landlord.

DIRECTIONAL SIGN. Any sign that is designed and erected for the purpose of providing direction or orientation for pedestrian or vehicular traffic.

DOUBLE-FACED SIGN. A sign with two faces, back to back.

ELECTRIC SIGN. Any sign activated or illuminated by means of electrical energy.

ELECTRONIC MESSAGE SIGN OR CENTER. An electronically activated changeable sign whose variable message capability can be electronically programmed.

EXTERIOR SIGN. Any sign placed outside a building.

FAÇADE. See "Building façade."

FASCIA SIGN. See "Wall sign."

FLASHING SIGN. See "Animated sign, electrically activated."

FREESTANDING SIGN. A sign principally supported by a structure affixed to the ground, and not supported by a building, including signs supported by one or more columns, poles, or braces placed in or upon the ground.

FRONTAGE (BUILDING). The length of an exterior building wall or structure of a single premise oriented to the public way or other properties that it faces.

FRONTAGE (PROPERTY). The length of the property line(s) of any single premise along either a public way or other properties on which it borders.

GROUND SIGN. See "Freestanding sign."

ILLUMINATED SIGN. A sign characterized by the use of artificial light, either projection through its surface(s) (internally illuminated); or reflecting off its surface(s) (externally illuminated).

INTERIOR SIGN. Any sign placed within a building, but not including "window signs" as defined by this Ordinance. Interior signs, with the exception of window signs as defined, are not regulated by this Ordinance.

MANSARD. An inclined decorative roof-like projection that is attached to an exterior building façade.

MARQUEE. See "Canopy (attached)."

MARQUEE SIGN. See "Canopy sign."

MENU BOARD. A freestanding sign oriented to the drive-through lane for a restaurant that advertises the menu items available through the drive-through window, and which has no more than twenty percent of the total area for such a sign used for business identification.

MULTIPLE-FACED SIGN. A sign containing three or more faces.

OFF-PREMISE SIGN. See "Outdoor advertising sign."

ON-PREMISE SIGN. A sign erected, maintained, or used in the outdoor environment for the purpose of display of commercial or noncommercial messages not appurtenant to the use of, products sold on, or the sale or lease of, the property on which it is displayed.

PARAPET. The extension of a building façade above the line of the structural roof.

POLE SIGN. See "Freestanding sign."

POLITICAL SIGN. A temporary sign intended to advance a political statement, cause, or candidate for office. A legally permitted outdoor advertising sign shall not be considered to be a political sign.

PORTABLE SIGN. Any sign not permanently attached to the ground or to a building or building surface.

PROJECTING SIGN. A sign other than a wall sign that is attached to or projects more than eighteen inches from a building face or wall or from a structure whose primary purpose is other than the support of a sign.

REAL ESTATE SIGN. A temporary sign advertising the sale, lease, or rental of the property or premises upon which it is located.

REVOLVING SIGN. A sign that revolves 360 degrees about an axis. See also, "Animated sign, mechanically activated."

ROOF LINE. The top edge of a peaked roof or, in the case of an extended façade or parapet, the uppermost point of the façade or parapet.

ROOF SIGN. A sign mounted on, and supported by, the main roof portion of a building, or above the uppermost edge of a parapet wall of a building and which such a building wholly or partially supports. Sign mounted on mansard facades, pent eaves, and architectural projections such as canopies or marquees shall not be considered to be roof signs.

SIGN. Any device visible from a public place that displays either commercial or noncommercial messages by means of graphic presentation of alphabetic or pictorial symbols or representations. Noncommercial flags or any flags displayed from flagpoles or staffs shall not be considered to be signs.

SIGN AREA. The area of the smallest geometric figure, or the sum of the combination of regular geometric figures, which comprise the sign face. The area of any double-sided or "V" shaped sign shall be the area of the largest single face only. The area of a sphere shall be computed as the area of a circle. The area of all other multiple-sided signs shall be computed as fifty percent of the sum of the area of all faces of the sign.

SIGN COPY. Those letters, numerals, figures, symbols, logos, and graphic elements comprising the content or message of a sign, exclusive of numerals identifying a street address only.

SIGN FACE. The surface upon, against, or through which the sign copy is displayed or illustrated, not including structural supports, architectural features of a building or sign structure, nonstructural or decorative trim, or any areas that are separated from the background surface upon which the sign copy is displayed by a distinct delineation, such as a reveal or border.

- a. In the case of a panel or cabinet type signs, the sign face shall include the entire area of the sign panel, cabinet, or face substrate upon which the sign copy is displayed or illustrated, but not open space between separate panels or cabinets.
- b. In the case of sign structures with routed areas of sign copy, the sign face shall include the entire area of the surface that is routed, except where interrupted by a reveal, border, or a contrasting surface or color.
- c. In the case of signs painted on a building, or individual letters or graphic elements affixed to a building or structure, the sign face shall comprise the sum of the geometric figures or combination of regular geometric figures drawn closest to the edge of the letters or separate graphic elements comprising the sign copy, but not the open space between separate groupings of sign copy on the same building or structure.
- d. In the case of sign copy enclosed within a painted or illuminated border, or displayed on a background contrasting in color with the color of the building or structure, the sign face shall comprise the area within the contrasting background, or within the painted or illuminated border.

SIGN STRUCTURE. Any structure supporting a sign.

TEMPORARY SIGN. A sign intended to display either commercial or noncommercial messages of a transitory or temporary nature. Portable signs or any sign not permanently embedded in the ground, or not permanently affixed to a building or sign structure that is permanently embedded in the ground, are considered temporary signs.

UNDER CANOPY SIGN OR UNDER MARQUEE SIGN. A sign attached to the underside of a canopy or marquee.

V SIGN. Signs containing two faces of approximately equal size, erected upon common or separate structures, positioned in a "V" shape with an interior angle between faces of not more than ninety degrees with the distance between the sign faces not exceeding five feet at their closest point.

WALL OR FASCIA SIGN. A sign that is in any manner affixed to any exterior wall of a building or structure and that projects not more than 18 inches from the building or structure wall, including signs affixed to architectural projections from a building if the copy area of such

signs remain on a parallel plane to the face of the building façade or to the face or faces of the architectural projection to which it is affixed.

WINDOW SIGN. A sign affixed to the surface of a window with its message intended to be visible to and readable from the public way or from adjacent property.

Section 3. Permits.

XI – 3.01. Permit Required.

Unless specifically exempted, a permit shall be obtained from the code official for the erection and maintenance of all signs erected or maintained within the City and under other ordinances of the City. Exemptions from the necessity of securing a permit, however, shall not be construed to relieve the owner of the sign involved from responsibility for its erection and maintenance in a safe manner and in a manner under all the other provisions of this Ordinance. No permit shall be issued to any person who is in default to the City. By way of illustration, a person in default could owe the City income tax, property tax, water bill, or a business license fee. If a written payment plan has been accepted by the chief executive officer, the code official shall issue a conditional permit if all other provisions of this Ordinance are met. All rights and privileges acquired under this Ordinance are mere licenses and may be revoked by the City by a letter to the permit holder upon the violation of any of the conditions herein, whereupon the code official may revoke the sign with costs of removal charged to the permit holder. If the work authorized under a sign permit has not been started within six months, and then finished within thirty days after the date of issuance, the permit shall become null and void.

XI – 3.02. Permit Fees.

A fee for services shall be charged. All fees shall be established by resolution of the Common Council during the adoption of the annual budget. Failure to apply for the appropriate sign permit shall result in a municipal civil infraction and a doubling of the permit fee.

XI – 3.03. Construction Documents.

Before any permit is granted for the erection of a sign or sign structure requiring such permit, construction documents prepared by a design professional shall be filed with the code official showing the dimensions, materials, and required details of construction, including loads, stresses, anchorage, and any other pertinent data he may require. The permit application shall be accompanied by the written consent of the owner or lessee of the premises upon which the sign is to be erected and by engineering calculations signed and sealed by a registered design professional if required by the State Construction Code.

XI – 3.04. Bond Required.

No person, firm, or corporation shall erect, install, remove, or rehang any sign for which a permit is required under this Ordinance until an approved bond shall have been filed with the code official in an amount to be determined by annual resolution of the Common Council upon adoption of the budget. Such bond shall bear no interest and shall indemnify, save, and keep harmless the City from any and all costs, damages, or expenses of any kind whatsoever which may be suffered by the City, or which it may be put to, or which may accrue against it by charging to or recovering from the City from or by reason of the granting of permission to erect the signs, or by reason of any acts or things done under or by authority or permission granted by the code official to erect such signs in the City, or by reason of the negligence, failure, or refusal

of any person, firm, or corporation to comply with all applicable provisions of this Ordinance. The obligation herein specified shall remain in force and effect during the life of every sign and shall not be cancelled by the principal or surety until after thirty days' notice to the code official.

XI - 3.05. License Required.

Every person, firm, or corporation desiring to erect signs for which a permit is required under this Ordinance shall apply to the code official for a sign erector's license, and shall furnish such other information as the code official shall require. A Sign erector's license shall be good for the same period of time as a contractor's registration in the City. The Common Council shall by resolution annually set the fee for a sign erector's license upon the adoption of the budget. The code official shall examine the qualifications of each applicant and shall cause a license to be issued to all those properly qualified after their bonds have been filed and approved by the City Attorney. Holders of sign erector licenses shall notify the code official immediately upon any material changes to the information that was previously given to the code official. At any time the bond of any sign erector lapses, his license shall be automatically revoked. If the holder of a sign erector's license shall fail to comply with any notice of the code official relative to the improper construction or erection of any sign, the code official shall immediately notify, in writing, the senior official in charge of such firm or corporation, at the address shown upon the sign erector's application, to appear before him at a stated time and show cause why his firm's license shall not be revoked. After such hearing if the code official is not satisfied that the defects identified by the code official shall not be addressed in a timely fashion, the code official shall recommend to the Common Council that such sign erector's license shall be revoked. Such license shall automatically be revoked if the notified senior officer does not appear for such hearing or if he cannot be found after a diligent search at the address on the license application. The Common Council shall revoke the license of any sign erector who does not comply with the provisions of this Ordinance.

Section 4. General Provisions.

XI - 4.01. Changes to Signs.

No sign shall be structurally altered, enlarged, or relocated except in conformity to the provisions herein, nor until a proper permit, if required, has been secured. The changing or maintenance of moveable parts or components of an approved sign that is designed for such changes, or the changing of copy, business names, lettering, sign faces, colors, display, or graphic matter, or the content of any sign shall not be deemed a structural alteration.

XI - 4.02. Conformance to Codes.

Any sign hereinafter erected shall conform to the provisions of this Ordinance, the provisions of the State Construction Code, and any other ordinances of the City.

XI - 4.03. Signs in Rights-of-Way.

No sign other than an official traffic sign or similar sign shall be erected within two feet of the lines of any street, or within any public way, unless specifically authorized by the code official.

XI - 4.04. Projections over Public Ways.

Signs projecting over public walkways shall be permitted to do so subject to the projection and clearance limits either defined herein or, if not so defined, at a minimum height of eight feet from grade level to the bottom of the sign. Signs, architectural projections, or sign structures

projecting over vehicular access areas shall conform to the minimum height clearance limitations imposed by the City for such structures.

XI – 4.05. Traffic Visibility.

No sign or sign structure shall be erected at the intersection of any street in such a manner as to obstruct the free and clear vision, nor at any location if by its position, shape, or color, it may interfere with or obstruct the view of or be confused with any authorized traffic sign, signal, or device.

XI – 4.06. Computation of Frontage.

If a premises contains walls facing more than one property line or encompasses property frontage bounding by more than one street or other property uses, the sign area(s) for each building wall or property frontage shall be computed separately for each building wall or property line facing a different frontage. The sign area(s) thus calculated shall be permitted to then be applied to permitted signs placed on each separate wall or property line footage, as long as an egress is located in the wall facing the side street.

XI – 4.07. Maintenance, Repair, and Removal.

Every sign permitted by this Ordinance shall be kept in good condition and repair. When any sign becomes insecure, in danger of falling, or is otherwise deemed unsafe by the code official, or if any sign shall be unlawfully installed, erected, or maintained in violation of any provision of this Ordinance, the owner thereof or the person or firm using the sign shall, upon written notice by the code official immediately in the case of immediate danger, and in any case within not more than ten days, make such sign conform to the provisions of this Ordinance, or shall remove it. If within ten days the order is not complied with, the code official shall be permitted to remove or cause such sign to be removed at the expense of the owner or user of the sign or both.

IX – 4.08. Obsolete Sign Copy.

Any sign copy that no longer advertises or identifies a use conducted on the property on which the sign is erected shall be covered or removed by the property owner within thirty days upon written notification by the code official; and upon failure to comply with such notice, the code official is hereby authorized to cause removal of such sign copy, and any expense incident thereto shall be paid by the owner of the sign, or the building or structure on which the sign is located.

IX – 4.09. Nonconforming Signs.

Any sign legally existing when this Ordinance or subsequent amendment became effective that does not conform in use, location, height, or size with the regulations of the zone in which such sign is located, shall be considered a legal nonconforming use or structure and shall be permitted to continue in such status until it is either abandoned or removed by its owner, subject to the following limitations:

- a. Structural alterations, enlargement, or re-erection are permissible only if such alterations shall not increase the degree of nonconformity of the signs.
- b. Any legal nonconforming sign shall be removed or rebuilt without increasing the existing height or area if its is damaged, or removed if allowed to deteriorate to the extent that the cost of repair or restoration exceeds fifty percent of the replacement cost of the sign as determined by the code official.

- c. Signs that comply with either item above need not be permitted.

Section 5. Specific Sign Standards.

XI – 5.01. Animated and Changeable Messages.

Animated signs, except as those prohibited in Article XI, Section 7, are permitted in commercial and industrial zones only. Changeable signs, manually activated, are permitted for nonresidential uses in all zones. Changeable signs, electrically activated, are permitted in all nonresidential zones.

XI – 5.02. Awning Signs.

Awning signs shall be permitted for ground or second floor uses only in commercial districts, subject to the following limitations:

- a. Awning signs shall be straight sheds or curved.
- b. Awning signs shall be limited to one awning sign per first or second story business tenant, on either awning or valance, but not on both.
- c. Awning signs shall include only the name of the business.
- d. If acting as the main business sign, the awning sign shall not be in addition to a sign on the band.
- e. The distance from the sidewalk to the lower drip edge of the awning shall be between eight feet and twelve feet.
- f. The vertical drip of an awning may be stenciled with signage a maximum of eight inches in vertical dimension by any horizontal length.

XI – 5.03. Billboards.

Billboards shall be permitted only in industrial districts and shall be no closer than three hundred feet from any residential district. Existing nonconforming billboards may be maintained, but cannot be expanded, enlarged, or extended.

XI – 5.04. Canopy and Marquee Signs.

None at this time.

XI – 5.05. Directional Signs.

All directional signs required for the purpose of orientation, when established by the City, county, state, or federal governments, shall be permitted in all districts.

XI – 5.06. Freestanding Signs.

The location of all free standing signs within fifty feet of any intersecting right-of-way lines shall be subject to the approval of the Director of Public Safety or his designee.

XI – 5.07. Menu Boards.

Menu boards shall not be permitted to exceed fifty square feet.

XI – 5.08. Projecting Signs.

Projecting signs shall be permitted for ground or second floor uses only in commercial districts, subject to the following limitations:

- a. No more than one projecting sign for each business tenant shall be permitted.

- 5.09.6. *Portable Signs.* Portable signs shall be permitted only in commercial and industrial districts, as designated in this Ordinance, subject to the following limitations:
- a. No portable sign shall be displayed before obtaining a sign permit.
 - b. No portable sign shall be displayed on City property, unless the City provides such sign for official City business. No permit shall be required.
 - c. No more than one portable sign shall be displayed on any property, and shall not exceed a height of three feet or an area of nine feet.
 - d. No sign shall be displayed for more than thirty days in any calendar year.
 - e. Any electrical portable signs shall comply with the electrical code as adopted by the City.

- 5.09.7. *Political Signs.* Political signs shall be permitted in all zoning districts, subject to the following limitations:
- a. All political signs shall be no larger than sixteen square feet.
 - b. All political signs may be displayed for a period of sixty days preceding the election to which the message pertains and shall be removed within ten days after the election. Signs promoting successful candidates or ballot propositions in a primary election may remain displayed until not more than ten days after the general election.
 - c. Such signs shall not be placed in any public right-of-way or obstruct traffic visibility.
 - d. No political sign shall be displayed on or in any vacant or abandoned property in the City of Hamtramck.
 - e. No permit shall be required.

XI – 5.10. Wall Signs.

No wall sign shall cover wholly or partially any wall opening. No wall sign shall be erected to extend above the top of the wall to which it is attached, nor extend beyond the ends of the wall to which it is attached. The total surface area of any wall sign placed on the front of a building shall not exceed one square foot for each lineal foot of building frontage, and all wall signs shall not exceed a total surface area of one hundred square feet. All wall signs of a total surface area greater than fifty square feet shall have a surface or facing of incombustible material. No wall sign shall project more than eighteen inches from the building or structure wall. In any commercial district, one wall sign, not exceeding six square feet in area, shall be permitted on any side or rear entrance open to the public. Service entrances may be identified with one sign not exceeding two square feet. Only the business name and address or phone number shall be permitted.

XI – 5.11. Window Signs.

Window signs shall be permitted in all districts, subject to the following limitations:

- a. The storefront window or door may be stenciled with signage including store hours not to exceed one and one-half feet in vertical dimension and four feet in horizontal dimension.
- b. The sign shall be silk screened, professionally hand painted, or made of applied vinyl letters. Colored vinyl letters shall be consistent with the overall color scheme and character of the storefront.
- c. A window sign is limited to one sign per building business tenant, painted on either the window or the door, but not on both, with the exception of store hours, which may be displayed on the door apart from the business sign in the store window.
- d. A window sign on the door may include business hours in addition to the business name.

- e. Compact neon signs shall be permitted within the interior of shop fronts if they do not exceed a maximum of four square feet in area per fifty square feet of window area.
- f. One open/closed sign not exceeding two square feet may be displayed in the window or door, but not both.

Section 6. Exempt Signs.

The following signs shall be exempt from the provisions of this Ordinance; however, no sign shall be exempt from the section related to traffic visibility:

- a. Official notices authorized by a court, public body, or public safety official.
- b. Directional, warning, or information signs authorized by federal, state, or municipal governments.
- c. Memorial plaques, building identification signs, and building cornerstones when cut or carved into a masonry surface or when made of noncombustible material and made an integral part of the building or structure.
- d. The flag of a government or noncommercial institution, such as a school.
- e. Religious symbols and seasonal decorations within the appropriate public holiday season.
- f. Works of fine art displayed in conjunction with a commercial enterprise if the enterprise does not receive direct commercial gain.
- g. Street address signs and combination nameplate and street address signs that contain no advertising copy and which do not exceed six square feet in area.

Section 7. Prohibited Signs.

The following devices and locations shall be specifically prohibited:

- a. Signs located in such a manner as to obstruct or otherwise interfere with an official traffic sign, signal, or device, or obstruct or interfere with a driver's view of approaching, merging, or intersecting traffic.
- b. Except as authorized elsewhere in this Ordinance, signs encroaching upon or overhanging public right-of-way.
- c. Signs attached to any utility pole, light standard, street tree, or any other public facility located within the public right-of-way.
- d. Signs that blink, flash, or are animated by lighting in any fashion that would cause such signs to have the appearance of traffic safety signs and lights, or municipal vehicle warnings from a distance.
- e. Portable signs except as allowed for temporary signs.
- f. Any sign attached to, or placed on, a vehicle or trailer parked on public or private property, except for signs meeting the following conditions:
 1. The primary purpose of such a vehicle or trailer is not the display of signs.
 2. The signs are magnetic, decals, or painted upon an integral part of the vehicle or equipment as originally designed by the manufacturer, and do not break the silhouette of the vehicle.
 3. The vehicle or trailer is in operating condition, currently registered and licensed to operate on public streets when applicable, and actively used or available for use in the daily function of the business to which signs relate.
- g. Vehicles and trailers not used primarily as static displays, advertising a product or service, used as storage, shelter, or distribution points for commercial products, or services for the general public.

- h. Balloons, streamers, or pinwheels, except those temporarily displayed as part of a special sale, promotion, or community event. For the purposes of this subsection, "temporarily" means no more than twenty days in any calendar year.
- i. Under canopy signs.
- j. Roof signs.
- k. Abandoned signs.
- l. Any sign painted on the exterior of a building or structure.